

# *Wyoming Association of Student Councils Constitution*

## **Preamble**

- Section 1. It shall be the purpose of the Wyoming Association of Student Councils to provide Wyoming high school students with an opportunity to develop responsible leadership, to promote unity, cooperation, and communication within their schools and communities.

## **Article I**

### **Membership**

- Section 1. Membership in this association shall be open to the student councils of all public, private, and parochial senior high schools in the state. School membership is obtained by the payment of the membership fee as stated in Article IX.

## **Article II**

### **Officers**

- Section 1. The officers shall be president, vice-president, and secretary.  
Section 2. The term of office shall be one year, beginning the day following the annual state convention.  
Section 3. The officers will abide by the WASC code of conduct.

## **Article III**

### **Duties of Officers**

- Section 1. It shall be the duty of the president to:
- a) preside at all meetings of the association and the Executive Board;
  - b) represent the association at all public occasions;
  - c) serve as ex-officio member of all committees;
  - d) appoint all necessary committees with the approval of the Executive Board;
  - e) carry out other duties as directed by the Executive Board.
  - f) attend SLC - Summer Leadership
  - g) attend the National Convention
  - h) run the Fall Leadership Conferences
- Section 2. It shall be the duty of the vice president to:
- a) perform the duties of the president in the absence of the president;
  - b) oversee the activities of all committees;
  - c) perform all duties delegated to him/her by the president;
  - d) screen all initiatives prior to convention;
  - e) carry out other duties as directed by the Executive Board.
  - f) attend SLC - Summer Leadership
  - g) attend the National Convention
  - h) run the Fall Leadership Conferences

- Section 3. It shall be the duty of the secretary to:
- a) keep the minutes of all meetings at the annual convention;
  - b) keep minutes of each Executive Board meeting;
  - c) conduct all correspondence of the association and publish four online newsletters. The first newsletter will be available in January, the second in April, the third in September and the fourth in November which will be a collaborative effort between the outgoing and new installed secretary.
  - d) keep all records of all ideas received for the availability of member schools.
  - e) carry out other duties as directed by the Executive Board.
  - f) attend SLC - Summer Leadership
  - g) attend the National Convention
  - h) run the Fall Leadership Conferences

#### **Article IV Election of Officers**

- Section 1. Nominations for office must be presented in writing to the Executive Board two weeks before the date of registration of the annual WASC convention.
- Section 2. Each candidate for office must be a junior or sophomore and an official delegate to the annual convention. The candidates must have permission and a letter of recommendation from their sponsors and principals to run for office.
- Section 3. To be eligible to run for a WASC office a candidate must have attended one of the following student council conferences: WASC convention, NASC convention; Vision conference, summer leadership conference, or Presidents' and Advisers' Summit.
- Section 4. Election of officers shall take place during the annual convention. Voting shall be a secret ballot. Each voting delegate shall have one vote; other delegates shall have no vote. Election shall be by simple majority. Officers shall be installed at the last general session of the annual convention.
- Section 5. Specific election procedures will be established by the Executive Board and sent to member schools at least one month prior to the annual convention.
- Section 6. All candidates must sign the officer code of conduct before running for office. Parent/guardian, adviser, and principal signatures are also required on this document. This signature is validation of consequences for violation of the Code of Ethics.

#### **Article V Meetings**

- Section 1. There shall be an annual fall convention of member schools at a time and place to be decided by the Executive Board.
- a) Each school will have six (6) voting delegates.
  - b) The number of non- voting delegates which each school may send shall be:  
Determined by the executive board and will depend upon the capacity of the venue.

- c) Executive board members, platform chairpersons, and workshop presenters may be registered without counting as a school's voting or nonvoting delegates. The school is responsible for the registration fee.
- d) The executive board has the authority to limit or extend the size of each school's delegation if the facility used for convention has size limitations.

## **Article VI**

### **Finances**

- Section 1. Each member school shall pay the annual membership fees to the Wyoming High School Activities Association which in turn shall pay all bills.
- Section 2. Each member school sending delegates to the annual state convention shall pay an additional convention fee to be determined by the Executive Board.
- Section 3. WASC dues will be used to pay all routine expenses of the association, to pay expenses of the Executive Board incurred on official business, and to assist in sending official state delegates to the National Association of Student Councils conferences, Vision and Student Leadership Camp.

## **Article VII**

### **Executive Board**

- Section 1. There shall be an Executive Board made up of the student officers, region reps and three to five adult advisers who are elected by the adult advisers in attendance at the advisers' meeting at the annual convention. One of the adult advisers shall be designated as the director of the Executive Board.
- Section 2. The term of office for each adult adviser on the Executive Board shall be three years. One adult adviser shall be elected each year for a three year term.
- Section 3. All adult advisers are eligible to succeed themselves.
- Section 4. Failure of any member student or adult adviser to comply with responsibilities given to him/her as a member of the Executive Board may result in his/her expulsion. A three-fifths majority vote of the Executive Board shall be required for the removal of a member. Any adult adviser vacancy shall be appointed by the board to finish the current term of their replacement or be filled at the next convention as stated in Article 7 Section 1. Students' offices shall be filled by the Executive Board whenever possible.
- Section 5. Duties of the WASC Executive Director:
  - a) perform the role of adviser of the Executive Board.
  - b) assume general direction over all activities of the association.
  - c) publicize association activities in papers, magazines, and by personal appearance.
  - d) conduct the adult advisers' meeting at the state convention.
  - e) coordinate all association activities and assist student officers in doing their work.

- f) assume responsibility for the coordination of the summer leadership program sponsored by WASC and the WHSAA.
- g) turn over all records to the Executive Board at the expiration of the term of office.

**Section 6. Duties of Adult Advisers**

Adult members will perform all duties as directed by the executive board and will not display any behavior detrimental to the welfare of the image of the Wyoming Association of Student Councils.

- Section 7.** The Commissioner of the Wyoming High School Activities Association shall be an ex-officio member of the Executive Board. He shall appoint a representative to be empowered to receive and disburse monies of this association under authorization of the Executive Board and shall perform such other duties assigned by that committee.

**Article VIII Amendments**

- Section 1.** This Constitution may be amended at any annual state convention of the WYOMING ASSOCIATION OF STUDENT COUNCILS or by two-thirds ratification of the member councils at any time during the year.
- a) The proposed amendments and this Constitution shall be distributed among the delegates upon registration at the annual convention or by correspondence.
  - b) The amendment is ratified by a two-thirds vote of the voting delegates assigned to each school.

**Article IX Bylaws**

- Section 1** The membership fees will be determined by the WHSAA classification.
- a) All schools classified as Class 1A shall pay a fee of \$15.
  - b) All schools classified as Class 2A shall pay a fee of \$20.
  - c) All schools classified as Class 3A shall pay a fee of \$25.
  - d) All schools classified as Class 4A shall pay a fee of \$30.
- Section 2** The business of the association shall be conducted under standard rules of parliamentary procedure.
- Section 3** Amendments to the bylaws may be made by a simple majority of the voting delegates at the annual convention or ratification by a majority of the member schools any time during the year.
- Section 4** Officers/region reps shall present relevant topics as initiatives for adoption during the business session of the state convention. Councils can use initiatives to work toward honor council.
- Section 5.** Each region of the state will have its own regional representative to the executive board who will be selected by the region schools at the state convention.
- The regional leaders will:
- a) attend Summer Leadership Camp
  - b) attend one of the first board meetings at the beginning of the term of office

- c) establish contact with each council in his/her region
- d) attend and participate as a facilitator at one of the WASC Summit meetings
- e) present a workshop at WASC State Convention
- f) help bring an initiative to WASC State Convention with help from state officers.
- g) a freshman or sophomore regional representative may apply to the Executive Board (state officers and adult members) to represent Wyoming at the Region IV meeting to run for Region IV Chairperson. If elected, the duties of the Region IV Chairperson will be to communicate with the leadership of the Region IV states and chair the Region IV meeting in Minneapolis.
- h) carry out other duties as directed by the Executive Board in a timely manner.

Adopted with changes November 2023

